

Tuition Policies and Agreement

Sibling Discount

- For siblings attending preschool only, each sibling will pay full tuition.
- For siblings attending preschool and K-8, siblings in preschool will pay full tuition. Siblings in grades K-8 will receive a sibling discount.
- For siblings attending grades K-8 only, the younger (youngest) sibling will pay full tuition. Older sibling(s) will receive a sibling discount.

Registration Fee Policy

Tuition Deposit: A non-refundable tuition deposit of \$750 is due for each family, both new and current. This amount will be posted to your FACTS account on February 29, 2024. This non-refundable tuition deposit will be applied to your 2024-25 tuition. In the event you do not attend school that following year, your deposit is forfeited. If the tuition deposit causes a financial hardship for your family, please contact the Director of Admissions to discuss an alternate payment plan option.

Registration Fee for Current Students: You will complete an annual registration for your student(s) with current families each January. A non-refundable registration fee of \$100 per child will be charged in addition to the non-refundable family deposit will be charged to your FACTS account on February 29, 2024.

Tuition Payment Policy

Each family is required to register online with FACTS. A link to the FACTS website is on the AACA website (<http://www.alphonsusacademy.org/facts>). Families can choose the payment plan that best suits their financial situation.

Our registration form, completed online by each family, serves as the basis for the amount of payment and fees you are charged. Tuition must be either paid on time through the FACTS Tuition Management Program or via invoice per an arrangement with the Director of Admissions.

Delinquent Tuition Policy

If a payment is not received on time, FACTS will send an email/letter indicating that payment has not been received. A late fee of \$30 will be added to the next monthly FACTS payment.

1. If a tuition balance reaches 60 days outstanding, the school will send a letter indicating that payment has not been received. It is recommended that the family contact the Director of Business Operations to inform the school as to when payment can be expected or to arrange a payment plan.
2. If a tuition balance reaches 90 days outstanding, the school will contact the family, communicating that the student(s) will not be allowed to attend until tuition payment arrangements have been made. The school reserves the right to pursue the collection of tuition and fees.
3. Outstanding tuition balances from the prior year must be paid in advance of the new school year. Students will not be allowed to start the new school year until past due amounts are settled.

Tuition Assistance Policy

Economic diversity is valued at AACA. To that end, we offer needs-based tuition assistance to those families who value a Catholic education and need financial assistance to fulfill their tuition commitment. FACTS Tuition Management provides an application for financial assistance that should be completed online on the FACTS website. Every attempt will be made to secure aid so that no student is unable to attend AACA due to genuine financial hardship.

The actual and final tuition assistance amount offered to a family is determined by the Tuition Assistance Committee based on several factors including the FACTS assistance application, the FACTS analysis of need, and the amount of tuition assistance available in the school budget. The amount of assistance will be unique to each family. Financial awards are effective for one school year and families must reapply on an annual basis. All existing financial commitments must be met in order to qualify for assistance for the following school year.

Non-Tuition Obligations

- **Family Fundraising:** Each family is required to fundraise a minimum of \$500 per academic year. Families that do not raise the required \$500 will be charged the difference at the end of the academic year.

- In order to fulfill your Family Fundraising Minimum Requirement, families are encouraged to support AACA development initiatives to benefit the school's strategic objectives (Annual Campaign, Faculty Fund, Art & Soul, etc.)
- We are blessed to have you as a member of our thriving community. We know that there are many causes that compete for space in your heart and wallet. We hope that while your children are with us at Alphonsus Academy, supporting our school with your time, talent, and treasure will be among your top philanthropic priorities.
- **Volunteer Service:** Each family is required to perform 20 hours of service within the school community. The service hours are logged online by parents via our school website. All hours must be reported by June 15. Hours scheduled after that date should be recorded by June 15 to be included for that academic year. Families who do not perform the required service hours will be charged the difference at the end of the academic year. Short service hours will be billed to the family FACTS account valued at \$25 per hour. Families who withdraw from the school on or before January will be required to fulfill 10 hours of service. Leaving the school after January, will require all 20 hours.
- **Athletic Volunteerism:** In addition to our Volunteer Service requirement, we also require that families whose child(ren) participate in our competitive sports program volunteer 8 hours of service per academic year. Each hour is valued at \$25. The athletic volunteer hours are logged on the school website as well. If the athletic volunteer requirement is not fulfilled, any remaining balance can be paid via Team Snap. Any unpaid balance will be added to the family's FACTS account at the end of the academic year.